POLL-Watcher CHECKLIST

Democratic Election Hotline: |

As a Democratic poll watcher, please check to make sure the following requirements are met throughout the day. Ask questions of election judges only when their demands reasonably allow them to answer. Note any problems in the space provided below and report to our Township Chair at 630-738-0078. The Election Commission number is 630-407-5600 .

Polling Place Setup

❑ Adequate directional signage outside

❑ "No Electioneering" signs

❑ Setting does not unduly influence voters' choices

❑ Disabled voting booth set up

❑ Site accessible for people with disabilities

❑ Judges run "zero tape" on both machines.

❑ Sample ballots and street maps posted for display

❑ Same day registration set up and ready

Opening

❑ Polls open on time (6:00 a.m.)

❑ Optical scan machine working properly

❑ Touchscreen machine working properly and results are printing for voters to see

❑ Same day registration working

Voting / Afternoon Check

❑ No electioneering is going on within 100 feet of polling room

❑ Voters are not being steered to using the Touch Screen machine

❑ Both machines continue to operate correctly

❑ Voters are allowed to register, if they show proper ID

Closing

❑ All voters in line by 7:00 p.m. are allowed to vote

❑ Number of ballots cast matches poll book that shows the number of voters who were issued ballots

❑ Ballots accounted for (spoiled, surrendered, etc.)

❑ All ballots resealed into ballot box for transportation (seal must not be cut open once box is sealed)

❑ At least 4 tapes run on both machines, without running out of tape.

❑ Results taped to door of building

Other Problems

❑ Very long lines to vote
❑ Not enough voting booths
❑ Intimidation or harassment of voters
❑ Not enough election judges to handle lines
❑ Election Judges asking for IDs or proof of citizenship from all voters.
❑ Shortage of ballots
❑ Election judges not providing assistance to voters
❑ Election judges challenging poll watcher access
❑ Other: (Use back of this form as needed.)

INCIDENT REPORT

Your Name: _____

Your Phone: _____

Poll location: _____

Address: _____

Election judge(s): _____

Voter(s) Affected: _____

Voter Phone: _____

Time of Incident: _____

Describe incident on back of this form.